

Registration No. 5028T – Trade Union
And Labour Relations (Consolidation)
Act 1992

AEGIS THE UNION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2018

AEGIS THE UNION

COMPANY INFORMATION

Treasurer

Ms. S Easson

General secretary

Mr. B Linn

Union address

Aegon UK
Lochside Crescent
Edinburgh Park
Edinburgh
EH12 9SE

Auditors

Lynn Cunningham
Chartered Accountant
G6 The Granary Business Centre
Coal Road
Cupar
Fife
KY15 5YQ

Bankers

Unity Trust bank
Nine Brindley Place
Birmingham
B1 2HB

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STATEMENT OF THE COMMITTEE OF MANAGEMENT'S RESPONSIBILITIES

FOR THE YEAR ENDED 30 JUNE 2018

The Committee of management are responsible for preparing the financial statements in accordance with applicable law and regulations.

The Constitution of the Association requires the Committee of Management to prepare financial statements for each year. The Committee of management have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the association and of the surplus or deficit of the association for that period. In preparing those financial statements, the Committee of management are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the association will continue in business.

So far as the Committee of Management is aware, there is no relevant audit information of which association's auditor is unaware. Additionally, the Committee of management have taken all the necessary steps that they ought to have taken to make themselves aware of all relevant audit information and to establish that the auditor is aware of that information.

 27/11/18

Mr. B. Linn
On behalf of the Committee of Management

AEGIS THE UNION

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AEGIS THE UNION

Opinion

I have audited the financial statements of Aegis The Union for the year ended 30 June 2018 which comprise the income and expenditure account, balance sheet and notes to the financial statements. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In my opinion, the financial statements:

- give a true and fair view of the state of the Union's affairs as at 30 June 2018 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting practice; and
- have been prepared in accordance with the requirements of section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992.

This report is made solely to the Union's members, as a body, in accordance with section 36 of the Trade union and labour Relations (Consolidation) Act 1992. My audit work has been undertaken so that I might state to the union's members those matters I am required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Union and the Union's members as a body, for my audit work, for this report, or for the opinions I have formed.

Basis for opinion

I conducted my audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of my report. I am independent of the Union in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK, including the FRC's Ethical Standard, and I have fulfilled my ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Conclusions relating to going concern

I have nothing to report in respect of the following matters in which the ISAs (UK) require me to report to you where:

- the Committee of Management's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Committee of Management have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Union's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AEGIS THE UNION

Other information

The Committee of Management are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and my auditor's report thereon. My opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in my report, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact.

I have nothing to report in this regard.

Matters on which I am required to report by exception

I have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 requires me to report to you if, in my opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- there was a failure to obtain all the information and explanations which, to the best of my knowledge and belief, are necessary for the purpose of the audit; or
- certain disclosures of Committee of Management's remuneration specified by law are not made; or
- I have not received all the information and explanations I require for my audit.

Respective responsibilities of Committee of Management

As explained more fully in the Committee of Management's Responsibilities Statement set out on page 1, the Committee of Management is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Committee of Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Committee of Management are responsible for assessing the Union's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Union or to cease operations, or have no realistic alternative but to do so.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AEGIS THE UNION

Auditor's responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of my responsibilities for the audit of the financial statements is located on the Financial Reporting Councils website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of my auditor's report.



Lynn Cunningham Chartered Accountant, Statutory Auditor
Unit G6 The Granary Business Centre
Coal Road
Cupar
Fife
KY15 5YQ

Date 27/11/18

AEGIS THE UNION

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2018

	Notes	2018	2017
		£	£
Turnover			
Union Dues		279,721	285,954
Donations		163,500	153,500
Commissions Receivable		64	12,919
Union Learning		348,133	339,847
Settlement Agreements		4,400	7,860
Flat Rental Income	3	5,700	-
		<u>801,518</u>	<u>800,080</u>
Administrative Expenses			
Wages and salaries (excl. N.I.)	274,200	298,287	
Employer's N.I. contributions	31,530	34,310	
Employer's Pension contributions	19,668	7,460	
Staff training	1,414	15,693	
Insurance	3,450	3,694	
Conference	924	18,000	
Printing, postage and stationery	4,242	2,535	
Caseworker expenses	2,468	1,833	
Telephone	3,985	4,702	
Computer running costs	12,916	7,723	
Advertising	7,489	2,287	
Motor vehicle leasing	20,341	18,707	
Motor running expenses	3,928	9,590	
Assistant General Secretary Travel	9,883	8,598	
General Secretary travel and subsistence	7,262	11,630	
General Committee travel and subsistence	21,788	39,341	
Deputy General Secretary travel and subsistence	4,457	4,923	
Legal and professional fees	10,138	12,536	
Audit fees	3,600	3,600	
Non-audit fees	3,276	3,558	
Bank charges	873	832	
Commissions Payable	74	11,664	
Lottery	8,650	9,475	
Sundry expenses	3,031	8,947	
Flat rental expenses	2,502	-	
Affiliation fees	23,006	22,360	
Union Learning expenses	343,655	348,093	
Bad debts written off	500	-	
(Gain) on disposal of tangible fixed assets	-	(50)	
Depreciation on tangible fixed assets	5	722	1,113
		<u>(829,972)</u>	<u>(911,441)</u>
Operating (deficit) before interest and tax c/f		(28,454)	(111,361)

AEGIS THE UNION

INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2018

	Notes	2018 £	2016 £
Operating (deficit) before interest and tax b/f		(28,454)	(111,361)
Other interest receivable and similar income	3	616	1,011
Interest payable and similar charges		-	-
Operating (deficit) before tax		(27,838)	(110,350)
Tax on deficit on ordinary activities		(725)	(200)
Operating (deficit)		(28,563)	(110,550)

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BALANCE SHEET

AS AT 30 JUNE 2018

	Notes	2018 £	£	2017 £	£
Fixed assets					
Tangible assets	5		185,270		1,241
Current assets					
Stocks		2,570		1,490	
Debtors	6	136,333		134,106	
Cash at bank and in hand		239,772		446,015	
		<u>378,675</u>		<u>581,611</u>	
Creditors: amounts falling due within one year	7	<u>(68,698)</u>		<u>(59,042)</u>	
Net current assets			309,977		522,569
Total assets less current liabilities			<u>495,247</u>		<u>523,810</u>
Represented by:					
Reserves	8		<u>495,247</u>		<u>523,810</u>

The financial statements were approved by the Committee of Management on

S Easson 27/11/18

Ms S Easson
Treasurer

AEGIS THE UNION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2018

1. Accounting policies

1.1 Basis of Preparation

The financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A small entities, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland. The financial statements are prepared in sterling which is the functional currency of the Union and rounded to the nearest £1. The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years unless otherwise stated.

1.2 Going concern

The financial statements have been prepared on a going concern basis.

1.3 Income

Income represents subscriptions received from members during the year, employer donations, income receivable from investments and monies on deposit.

Income is recognised to the extent that it is probable that the economic benefits will flow to the Union and the income can be reliably measured. Income is measured as the fair value of the consideration received or receivable.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	33 1/3% Straight Line
Motor vehicles	25% Reducing Balance

1.5 Investment property

Investment property is carried at fair value determined annually and derived from the current market rents and investment property yields for comparable real estate, adjusted if necessary for any difference in nature, location or condition of the specific asset. No depreciation is provided. Changes in fair value are recognised in the Statement of comprehensive income.

1.6 Leasing

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to profit and loss account on a straight line basis.

1.7 Stock

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell (net realisable value). Net realisable value is based on the estimated selling price less any estimated completion or selling costs.

1.8 Employee Benefits

When employees have rendered service to the company, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service. The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2018

2. Operating deficit

	2018 £	2017 £
Operating deficit is stated after charging:		
Depreciation of tangible assets	722	1,113
Auditors' remuneration	3,600	3,600

3. Investment income

	2018 £	2017 £
Bank Interest	616	1,011
Rental Income	5,700	-
Total investment income	6,316	1,011

4. Taxation

	2018 £	2017 £
Domestic current year tax		
U.K. corporation tax	725	200
Adjustment for prior years	-	-
Total current tax	725	200

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2018

5. Tangible fixed assets

	Investment Property £	Plant & Equipment £	Total £
Cost			
At 1 July 2017	-	15,574	15,574
Additions	184,751	-	184,751
Disposals	-	-	-
At 30 June 2018	184,751	15,574	200,325
Depreciation			
At 1 July 2017	-	14,333	14,333
On disposals	-	-	-
Charge for year	-	722	722
At 30 June 2018	-	15,055	15,055
Net book value			
At 30 June 2018	184,751	519	185,270
At 30 June 2017	-	1,241	1,241

6. Debtors

	2018 £	2017 £
Trade debtors	400	6,220
Other debtors	135,933	127,886
	<u>136,333</u>	<u>134,106</u>

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2018

7. Creditors: amounts falling due within one year

	2018 £	2017 £
Trade creditors	-	-
Taxation and social security	11,790	12,214
Other creditors and accruals	56,908	46,828
	<u>68,698</u>	<u>59,042</u>

8. Statement of movements on profit and loss account

	Reserves £
Balance at 1 July 2017	523,810
Deficit for the year	(28,563)
Balance at 30 June 2018	<u>495,247</u>

9. Financial commitments

At 30 June 2018 the company had future minimum lease payments under non-cancellable operating leases as follows:

	2018 £	2017 £
Not later than one year	1,474	14,731
Later than 1 year and not later than 5 years	26,780	12,371
Total	<u>28,253</u>	<u>27,102</u>

10. Employees

The average monthly number of employees, including directors, during the year was as follows:

2018 No	2017 No
8	8

11. Related party relationships and transactions

Included in other debtors is £Nil (2017 - £75) due from a member of the Management Committee in respect of an employee loan.

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MANAGEMENT INFORMATION

FOR THE YEAR ENDED 30 JUNE 2018

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INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 JUNE 2018

Turnover	2018 £	2017 £
Union Dues	279,721	285,954
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Union Learning	348,133	339,847
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Flat Rental income	5,700	-
	<hr/> 801,518	<hr/> 800,080
 Administrative expenses	 (829,972)	 (911,441)
 Operating loss	 (28,454)	 (111,361)
 Other interest receivable and similar income		
Bank interest received	616	1,011
 Interest payable		
Bank interest paid	-	-
Deficit before taxation	<hr/> (27,838)	<hr/> (110,350)

AEGIS THE UNION

SCHEDULE OF ADMINISTRATIVE EXPENSES

FOR THE YEAR ENDED 30 JUNE 2018

	2018	2017
	£	£
Administrative expenses		
Wages and salaries (excl. N.I.)	274,200	298,287
Employer's N.I. contributions	31,530	34,310
Employer's Pension contributions	19,668	7,460
Staff training	1,414	15,693
Insurance	3,450	3,694
Conference	924	18,000
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Bank charges	873	832
Commissions Payable	74	11,664
Lottery	8,650	9,475
Sundry expenses	3,031	8,947
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